

Vc. P.K.

Minutes of the meeting of the IQAC held on 31/7/2017 held in the Mini conference hall at 02:00 P.M on 31/07/2017.

ജി.സി.ഒ.ഓ.  
 നമ്പർ 5039.....  
 തീയതി 14.8.17.....

വൈസ് ചാൻസലറുടെ ഓഫീസ്  
 മഹാശാസ്ത്ര സർവ്വകലാശാല, പാട്ടം  
 തൃപ്പൂർ ലഭിച്ച തീയതി  
 11 AUG 2017  
 തപാൽ നമ്പർ: 17862...

Present

8/14/17  
 ജി.സി.ഒ.ഓ.  
 (ഭരണവിഭാഗം)

1. Dr.Babu Sebastian, Vice Chancellor
2. Dr.Sabu Thomas, Director, IQAC
3. Dr.A.M Thomas, Director, School of International Relations & Politics
4. Dr.C.Sudarsanakumar, Professor, School of Pure & Applied Physics
5. Smt.Shimy Saji Plathottam, Member, Ward X, Athirampuzha Grama Panchayat
6. Dr.Beena Mathew, Director, School of Chemical Sciences
7. Dr.M.S. Latha, Professor, School of Bio Sciences
8. Dr.Prakash Kumar.B, Professor, School of Bio Sciences
9. Dr.Robinet Jacob, Director, School of Tourism Studies

The meeting began at 02:00 P.M and the Hon'ble Vice Chancellor welcomed the participants.

After detailed discussions it was resolved to:

Prepare a detailed brochure of IQAC incorporating all the activities like quality improvement measures, staff meetings/workshops, plans, action taken etc. undertaken since it was constituted.

Prepare an album of all activities undertaken by IQAC till date.

1. Authorise Dr.Robinet Jacob to initiate measures to design and install a vision & mission board of the University.
2. Issue necessary directions to all Directors/HoDs/Centre heads to prepare their respective departmental PPT by 31/8/2017 in the light of the ensuing NAAC Peer Team visit. The Directors/HoDs/Centre heads shall make the presentations before the Hon'ble Vice Chancellor and IQAC thereafter in the Mini Conference Hall.
3. M/s Minitex Computers, Athirampuzha has submitted a bill amounting to Rs. 2, 86,000/- for the preparation of draft copies and final copy of SSR. After negotiation, the firm has agreed to reduce the bill amount to Rs.2,56,000/- as follows:

SI No	Particulars	Bill No	Date	Amount
1.	SSR, Schools, Centres, Self Financing	435	20-1-2016	77480.00
2.	SSR, EVR1,EVR 2, Publications	436	21-02-2017	64896.00
3.	SSR, EVR1,EVR2,Publications	437	12-03-2017	66312.00
4.	SSR,EVR1,EVR2,Publications	438	31-03-2017	77400.00
			<b>Total</b>	<b>2,86,088.00</b>
	Less Negotiation			30,088.00
			<b>Balance to be paid</b>	<b>2,56,000.00</b>

Resolved to approve the above bill.

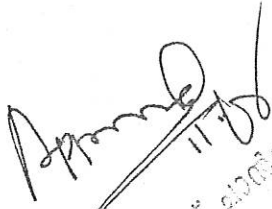
4. Resolved to find out a suitable video production team for a five minute HD video(narration in English) of best broadcast quality in respect of Departments/Centres with the following technical specifications:

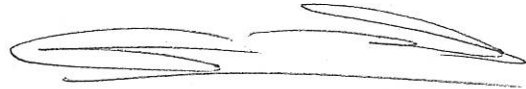
Sony F S7 camera with Lens and Canon 5D Mark IV, Led Kino ties and baby lights according to the need of the shoot and Helicam for aerial shoot and GoPro camera.

5. Approve the promotion proposal of:

- i. Dr.E.V. Ramasamy, SES, from Associate Professor to Professor
- ii. Dr.M.C Promodan , SILT, from Associate Professor to Professor
- iii. Dr. Santosh.P. Thampi, SMBS, from Associate Professor to Professor
- iv. Dr.Sunil Kumar Cyriac, SILT , from Asst. Prof Stage 2 to 3
- v. Dr..Mahesh Mohan, SES, from Asst. Prof Stage 1 to 2
- vi. Dr.P.R.Biju, SPAP, from Asst. Prof Stage 1 to 2

The meeting came to an end at 03:00 P.M.

  
11/11/2018  
05521200 2018/11/11



Dr.Sabu Thomas

Director,IQAC