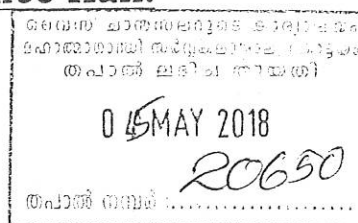


Minutes of the IQAC meeting held at 11.30 AM on 30/04/2018 in the Vice-Chancellors Conference Hall.

Present:

1. Dr. Babu Sebastian, Vice-Chancellor
2. Dr. Sabu Thomas, Pro Vice Chancellor
3. Dr. A M Thomas, Director, IQAC
4. Dr. Robinet Jacob, Joint Director, IQAC
5. Dr. M S Latha, Prof. School of Biosciences
6. Dr. Beena Mathew, Prof. School of Chemical Sciences
7. Dr. E V Ramasamy, Prof. School of Environmental Sciences
8. Prof. Jacob John Kattakkayam, Expert from Management



The meeting started at 11.30 A.M and the Committee resolved as follows:

- 1) To initiate steps for the preparation of AQAR 2017-18. Resolved further to formulate an effective mechanism for procuring student feed back comprising of 30/200 points under criteria 2 of weightages in quality assessment by NAAC. The mechanism should properly analyse the student-teacher interaction and assess the strengths and weaknesses involved. Details for preparation of AQAR will be collected from Sections/Departments/Centres, etc. by the end of June and documentation of the AQAR to be started immediately. The document should be subjected to the scrutiny of the Faculty Council before finalization on July 15, 2018.
- 2) To institute the Best Research Scholar and the Best Pedagogue Awards in the University in tune with the guidelines for Kairali Awards of the Kerala Higher Education Council.
- 3) To invite applications in the prescribed format by notification in the dailies and the official website of the University, for the award of Rs.10000/- each instituted by the University for publication of theses in journals with impact factor of more than 5.0 and for getting international patents.
- 4) To furnish the remarks of the University to Government on the draft **UGC Regulations on the minimum qualification for appointment of Teachers and other Academic Staff in Universities and Colleges and measures for maintenance of standards in higher education, 2018** after detailed deliberations by forming an IQAC Consultative Committee.

(Contd.....2)

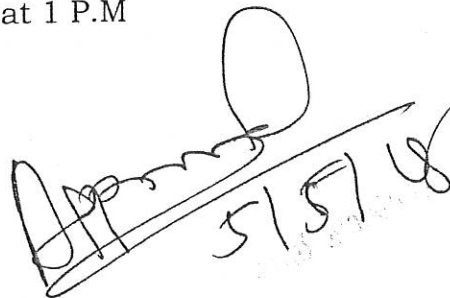
5) To recommend the promotion proposals in r/o the following:


- (a) Dr.Girishkumar R ,SIRP from Asst.Professor Stage I to Stage II and from Stage II to Stage III
- (b) Dr.Johney Johnson ,SMBS from Asst.Professor (Stage III to Associate Professor Stage IV)
- (c) Dr.Sylas V P from Asst.Professor ( Stage I ) to Asst.professor (Stage II)
- (d) Dr.K M Krishnan ,School of Letters - to forward IQAC's observations on his promotion to establishment section of Teaching Faculty.

6) To seriously consider the following valuable suggestions of the Expert from Management.

- (a) To focus the attention of IQAC on quality improvement measures, by minimizing work pertaining to promotions and other service related matters.
- (b) To construe the recommendations in the NAAC Report 2017 and to take corrective measures required as per the report ,urgently.
- (c) To Prepare the AQAR for 2017-18 with utmost care ,ensuring that the recommendations of NAAC for quality improvement are strictly complied with.
- (d) To make use of the earliest chance, preferably in the next academic year itself, to submit the IIQA (Institutional Information for Quality Assessment) and SSR to NAAC seeking re-accreditation by presenting sufficient information regarding the potential of the University for higher grade points than the 3.24 grade points awarded by NAAC in 2017.

The meeting concluded at 1 P.M

  
5/5/18

  
Director ,IQAC