

**Minutes of the Meeting of the IQAC held on 02-3-2020, 2.30 p.m.,  
in the IQAC Hall.**

**PRESENT:**

1. Prof.(Dr.) Sabu Thomas, Vice-Chancellor
2. Prof.(Dr.) Prakash Kumar B, Registrar
3. Dr. Sreejith C M, Controller of Examinations
4. Dr. Robinet Jacob, Director, IQAC
5. Dr. Syllas V.P, Joint Director, IQAC.
6. Prof.(Dr.) A.M Thomas, School of International Relations and Politics
7. Prof.(Dr.) Jayachandran K, Director, School of Bio Sciences
8. Prof.(Dr.) Beena Mathew, Director, School of Chemical Sciences.
9. Prof.(Dr.) Johny Johnson, School of Management and Business Studies
10. Dr. Sajimon Abraham, School of Management and Business Studies
11. Dr. Noushad P.P, School of Gandhian Thought and Development Studies

Meeting started at 2.30 pm. Prof. (Dr.) Sabu Thomas, Vice-Chancellor presided over the meeting. He extended a warm welcome to all. After detailed discussions, the committee resolved as follows:

- 1) To recommend & forward the reports of the IQAC on the CAS promotion along with the service files in respect of the following Teachers for required administrative action.

<b>Sl.No.</b>	<b>Name &amp; Department</b>	<b>Post to which CAS promotion is recommended.</b>
1	Dr. Rajesh Komath, School of Social Sciences	Associate Professor (Academic Level 13A)

2	Dr. Harikumar S, School of Letters	Assistant Professor (Selection Grade / Academic Level 12)
3	Dr. Mahesh Mohan, School of Environmental Sciences	Assistant Professor (Selection Grade / Academic Level 12)
4	Dr. Harikumaran Nair, School of BioSciences	Professor ( Academic Level 14)
5	Dr. Radhakrishnan EK, School of BioSciences	Assistant Professor (Selection Grade / Academic Level 12)
6	Dr. Saritha A.C , School of Pure and Applied Physycs	Assistant Professor (Stage 3)
7	Dr. Anas S, School of Chemical Sciences	Assistant Professor (Selection Grade / Academic Level 12)
8	Dr. Raju Francis, School of Chemical Sciences	Professor (Stage 5)
9	Dr. C. Sudarsana Kumar, School of Pure and Applied Physics	Professor (Stage 5)

- 2) Urgent steps to be taken to make Teaching, Learning, and Evaluation process of University Schools/Centres in accordance with Outcome based education.
- 3) Seven committees are already constituted for suggesting quality initiatives in each criteria of NAAC Evaluation . The Committees are expected to discuss individually the various parameters under each criterion which is given in the form of questions and come up with suggestions for further improvement in one month. The reports of various committees will be combined to form a comprehensive report and proactive actions will be taken for quality improvement. A combined meeting of all committee members is scheduled on 17<sup>th</sup> March afternoon.

- 4) The rooms allocated to the System Manager and programmers beside IQAC Hall are to be spared for the use of IQAC and the vacant hall in the second floor may be allocated to the System Manager and programmers.
- 5) A committee with Dr. A.M Thomas, Dr.Jayachandran K, Dr. Sajimon Abraham, Dr. Beena Mathew as members is formed to give the Best Teacher award among the faculty members of teaching Schools/Centres of the University.
- 6) To give the Best College Award (Dr. U.R Ananthamoorthi Award), to the affiliated colleges of the University, a committee is formed with Dr.Robinet Jacob, Dr.Johney Johnson, Dr.A.P Thomas, Dr. Noushad P.P as its members.

The meeting concluded at 4.15 pm

Sd/  
DIRECTOR  
INTERNAL QUALITY ASSURANCE CELL

**Sd/  
VICE CHANCELLOR**