

Minutes of the Online Meeting of the IQAC held on 11-06-2020, 2.30 p.m.

PRESENT:

1. Prof.(Dr.) Sabu Thomas, Vice-Chancellor
2. Prof.(Dr.) C.T Aravindakumar, Pro Vice Chancellor
3. Dr. Sreejith C.M, Controller of Examinations
4. Mr.Biju Mathew, Finance Officer
5. Prof.(Dr.) Robinet Jacob, Director, IQAC
6. Dr. Syllas V.P, Joint Director, IQAC.
7. Prof.(Dr.) Beena Mathew, Director, School of Chemical Sciences.
8. Dr. Sajimon Abraham, School of Management and Business Studies
9. Prof.(Dr.)Harikumaran Nair, School of Bio Sciences
10. Dr. Noushad PP, School of Gandhian Thought and Development Studies
11. Dr. Saji Mathew, School of Letters
12. Dr. Toney K Thomas, School of Tourism Studies

Meeting started at 2.30 pm in online mode. Prof. (Dr.) Sabu Thomas, Vice-Chancellor presided over the meeting. He extended a warm welcome to all. The meeting was intended to discuss the findings of 7 committees formed for improving the performance of University in the Assessment and Accreditation Process of NAAC.

The discussion on these reports were done and resolved as follows

- 1) A wider discussion of each criteria is to be done with all the faculty members
- 2) Copy of the report prepared by each committee is to be circulated among all the members of IQAC before the next discussion on this matter.
- 3) Infrastructure facilities in the Teaching Departments are to be improved using the Department Development Fund.
- 4) It is resolved to revamp the infrastructure facilities of departmental laboratories via Jaivam Project.
- 5) Resolved to recommend extension of the validity of fee receipts due to widespread Covid pandemic for a further period of 3 months.
- 6) IQAC decided to conduct an international webinar on Educational & Psychological Counseling among students with special needs in collaboration with IRLD in the month of July.
- 7) It is a must to enhance the server space for Moodle platform since the online classes are highly preferred due to Covid -19 and it is also recommended to customize the Moodle platform and to enhance the server space in the AWS.
- 8) Resolved to entrust Criterion 7 with the task of preparing an Annual Gender Sensitization Action Plan.
- 9) Since a good academic hall is needed for the University, it is decided to renovate the existing Senate Hall with ardent acoustic system and such other facilities.
- 10) For accommodating the high demand of the people for pursuing yogic science courses it is resolved to enhance the number of seats of Yogic Sciences by 2%.
- 11) It is resolved to conduct a one week international webinar on Ethics in Research for the documentation and publication of Paper IV in the PhD course work.

12) It is resolved to constitute a committee for evaluating the digital infrastructure facilities of all schools and centers with respect to conducting online classes.

The meeting was concluded at 4.00 pm



DIRECTOR
INTERNAL QUALITY ASSURANCE CELL



VICE CHANCELLOR

ATR OF THE MEETING OF IQAC HELD ON 02-03-2020

Sl No	Decision	Action Taken
1	To recommend & forward the reports of the IQAC on the CAS promotion along with the service files in respect of the following Teachers for required administrative action.	Files along with IQAC reports forwarded to sections for further processing.
2	Urgent steps to be taken to make Teaching, Learning, and Evaluation process of University Schools/Centres in accordance with Outcome based education.	Directions issue Departments on the process of re-structuring their syllabi based on OBE.
3	Seven committees are already constituted for suggesting quality initiatives in each criteria of NAAC Evaluation . The Committees are expected to discuss individually the various parameters under each criterion which is given in the form of questions and come up with suggestions for further improvement in one month. The reports of various committees will be combined to form a comprehensive report and proactive actions will be taken for quality improvement. A combined meeting of all committee members is scheduled on 17th March afternoon.	Combined meeting of all committee members held on 17-03-2020. All criteria conveners presented various aspects of their respective criteria.
4	The rooms allocated to the System Manager and programmers beside IQAC Hall are to be spared for the use of IQAC and the vacant hall in the second floor may be allocated to the System Manager and programmers.	System Manager and programmers shifted to the newly allocated hall.
5	A committee with Dr. A.M Thomas, Dr.Jayachandran K, Dr. Sajimon Abraham, Dr. Beena Mathew as members is formed to give the Best Teacher award among the faculty members of teaching	The committee is evaluating nominations.

	Schools/Centres of the University.	
6	To give the Best College Award (Dr. U.R Ananthamoorthi Award), to the affiliated colleges of the University, a committee is formed with Dr.Robinet Jacob, Dr.Johney Johnson, Dr.A.P Thomas, Dr. Noushad P.P as its members.	The committee is evaluating nominations for the best college award.


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