

Minutes of the Online Meeting of IQAC held on 12-07-2021, 2.30 p.m

PRESENT:

- 1.Prof. (Dr) Sabu Thomas, Vice Chancellor
2. Prof. (Dr) C.T Aravindakumar, Pro Vice Chancellor
3. Prof. (Dr) Prakash Kumar B, Registrar
4. Prof (Dr) Robinet Jacob, Director, IQAC
5. Sri. Biju Mathew, Finance Officer
- 6.Dr. Syllas V.P, Joint Director IQAC
- 7.Prof. (Dr.) Jayachandran K, School of Bio Science
- 8.Prof. (Dr.) Nandakumar Kalarickal, School of Pure and Applied Physics
- 9.Prof. (Dr.) Santhosh P. Thampi, School of Management and Business Studies
- 10.Prof. (Dr.) Sajimon Abraham, School of Management and Business Studies
- 11.Prof. (Dr.) Beena Mathew, School of Chemical Sciences
12. Prof (Dr) R.Harikumaran Nair, School of Bio Sciences
- 13.Dr. Noushad P.P, School of Gandhian Thought and Development Studies
- 14.Dr.Toney K Thomas, School of Tourism Studies

Meeting started Online at 2.30 pm. Prof. (Dr) Sabu Thomas, Vice Chancellor presided over the meeting. The meeting started by welcoming newly joined members of IQAC - Prof.(Dr.) Santhosh.P.Thampi, School of Management and Business Studies and Dr. Toney K Thomas, School of Tourism Studies. The meeting discussed the following items and resolved as follows:

1.CAS Promotion

To recommend and forward the reports of the IQAC on the CAS Promotion along with the service files in respect of the following teachers for further necessary action.

SL. NO	Name & Department	Post to which CAS promotion is recommended
1	Dr. Gigi P.V, School of Indian Legal Thought	Associate Professor (Stage 4) to Professor (Stage 5).
2	Dr. Rajeesh A.P, School of Indian Legal Thought	Associate Professor (Stage 4) to Professor (Stage 5)
3	Maghesh Rajan. M	Assistant Librarian (Sel Grade) to Deputy Librarian (Level 13 A)
4	Dr. Saji Mathew, School of Letters	Assistant Professor(Stage 3) to Associate Professor (Stage 4)
5	Dr. Muhamad Mustaffa. K, School of Behavioural Sciences	Assistant Professor (Level 12) to Associate Professor (Level 13 A)
6	Dr.Anie. Y, School of Bio Science	Assistant Professor(Level 12) to Associate Professor (Level 13 A)

2. NAAC Accreditation and Associated matters

NAAC Peer Team will visit the University during October 2022. Before the NAAC visit, the area with the highest priority is the implementation of Outcome Based Education(OBE) in the University Schools / Centres. Process of implementation of Outcome Based Education (OBE) were started in 2020 by conducting one 5 day workshop in the University with the help of experts from IIT Chennai. All Schools / Centres were directed to submit OBE syllabus on or before June 20, 2021. Only 4 Schools - School of Tourism Studies, School of Indian Legal Thought, School of Bio Science and School of Environmental Sciences- have submitted syllabus of all semesters as per OBE. For successful implementation of OBE, following recommendations were made

* The CSS Regulation and evaluation should be converted to OBE. Syllabus of all semesters are to be made OBE and approved before implementation. Those who have not submitted the full syllabus should submit it before July 31, 2021. In the revised curriculum, steps are to be taken to offer maximum academic flexibility to the student community.

* **Rubrics-** a set of criteria for grading assignments - is to be introduced. Rubrics defines what is expected from students and what will be assessed, making grading and ranking simpler, more transparent, and fairer. Books describing Rubrics is available in the market. Every academic Schools

/ Centres have to purchase the book using Department Development Fund.

* Meeting recommended the introduction of OBE in the School of Bio Sciences from academic year 2020-21. It was also recommended to implement Outcome Based Education in all other Schools / Centres of the University from academic year 2021-2022 onwards.

* Conduct workshops and awareness programmes on OBE to faculty members as well as students under UGC -STRIDE programme.

3. Institutional / Faculty / Student award

It has been decided to give 3 categories of awards.

- I. MGU Award for excellence in Teaching and Learning
- II. MGU Award for Excellence in Research and Innovation
- III. MGU Award for Academic Leadership

Besides the University will award "**VICE CHANCELLOR'S TROPHY FOR BEST PERFORMING COLLEGE**" for the best affiliated college under the University.

Draft of guidelines for these awards are prepared and submitted in the meeting. It is proposed that these guidelines are to be circulated among the IQAC members and can be finalised in the next meeting of IQAC.

4. New Quality Initiatives to be implemented

I. The Cambridge University Press has offered a package, "Read and Publish" to our University. Under this package, they have listed 196 plus 1 journals. On purchasing this package, faculty members and research scholars can publish their articles without remitting article processing charges. They assure regular Researcher training programmes and publication support services. This is very helpful for Upcoming NAAC accreditation process. All research scholars need a mail id in the University domain to publish the articles in the journals. Meeting recommended to issue E-mail ids to the research scholars in the University Domain and to purchase the package offered by Cambridge University Press.

II. It is proposed to develop a centralised feedback system as part of the Management Information System developed for the IQAC.

III. The Senate has proposed to develop a software by the University to help the NAAC Accreditation process in affiliated colleges. But the meeting came to the conclusion that there is no need of a new software because the submission of NAAC Application is done online.

The meeting concluded at 4.00 pm.

IQAC

**Sd/
Director,**

**Sd/
Registrar**

Dr. Sabu

VICE

**Thomas
CHANCELLOR**

ATR OF THE MEETING OF IQAC HELDON 25-06-2021, 10.30 a.m.

Sl. No.	Item	Action Taken														
	<p>Meeting started at 10.30 am through Online. Prof. (Dr.) Sabu Thomas, Vice-Chancellor presided over the meeting. He extended a warm welcome to all. The meeting was intended to discuss the findings of 7 committees formed for improving the performance of University in the Assessment and Accreditation Process of NAAC</p> <p>Presentation of the reports on various criteria prepared by the seven committees were done by the</p> <table border="1" data-bbox="296 958 943 1487"> <tr> <td data-bbox="296 958 552 1048">Criterion -I</td> <td data-bbox="552 958 943 1048">Dr.Santhosh P Thampi</td> </tr> <tr> <td data-bbox="296 1048 552 1122">Criterion - II</td> <td data-bbox="552 1048 943 1122">Dr.Sajimon Abraham</td> </tr> <tr> <td data-bbox="296 1122 552 1196">Criterion - III</td> <td data-bbox="552 1122 943 1196">Dr. Syllas V.P</td> </tr> <tr> <td data-bbox="296 1196 552 1270">Criterion - IV</td> <td data-bbox="552 1196 943 1270">Dr.Beena Mathew</td> </tr> <tr> <td data-bbox="296 1270 552 1344">Criterion - V</td> <td data-bbox="552 1270 943 1344">Dr.Johney Johnson</td> </tr> <tr> <td data-bbox="296 1344 552 1417">Criterion - VI</td> <td data-bbox="552 1344 943 1417">Dr.HarikumaranNAir</td> </tr> <tr> <td data-bbox="296 1417 552 1487">Criterion -VII</td> <td data-bbox="552 1417 943 1487">Dr. Toney K.Thomas</td> </tr> </table> <p>the following members of IQAC</p>	Criterion -I	Dr.Santhosh P Thampi	Criterion - II	Dr.Sajimon Abraham	Criterion - III	Dr. Syllas V.P	Criterion - IV	Dr.Beena Mathew	Criterion - V	Dr.Johney Johnson	Criterion - VI	Dr.HarikumaranNAir	Criterion -VII	Dr. Toney K.Thomas	<p>NAAC related matters were discussed in detail and progress of the activities had been evaluated.</p>
Criterion -I	Dr.Santhosh P Thampi															
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Criterion - III	Dr. Syllas V.P															
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Criterion - VI	Dr.HarikumaranNAir															
Criterion -VII	Dr. Toney K.Thomas															
	<p>Regular evaluation of each Criterion at regular interval is to be done.</p>	<p>Regular meetings were held for the holistic development of the works</p>														
	<p>Due attention must be provided for the admission process of students and all the guidelines regarding the same must be adhered.</p>	<p>Direction was given to the concerned sections</p>														
	<p>A wider discussion of each criteria is to be done with all the faculty members</p>	<p>All facets of different criteria were discussed in detail.</p>														

Various audits were done during the last NAAC visit.
Immediate attention is to be taken to implement the
recommendations of these audits.

Under Process



DIRECTOR
INTERNAL QUALITY ASSURANCE CELL



VICE-CHANCELLOR

