

IQAC
23.5.25
MAHATMA GANDHI UNIVERSITY

VICE-CHANCELLOR

**Minutes of the Meeting of IQAC held on 21.05.2025 at 10:30am in the IQAC
Conference Hall**

Members Present:

1. Prof.(Dr.) C. T. Aravindakumar, Vice Chancellor (in chair)
2. Prof.(Dr.) Bismi Gopalakrishnan, Registrar
3. Dr. Sreejit C.M., Controller of Examinations
4. Sri. Biju Mathew, Finance Officer
5. Prof.(Dr.) Johny Johnson, Director IQAC
6. Prof.(Dr.) P. R. Biju, SPAP, Member IQAC
7. Prof.(Dr.) Noushad P. P., SGTDS, Member IQAC
8. Prof.(Dr.) Keerthi T. R., SBS, Member IQAC
9. Prof.(Dr.) Jose K. Manuel, SoL, Member IQAC
10. Dr. Rohith P., SoL, Member IQAC
11. Dr. M. K. Biju, SMBS, Member IQAC
12. Dr. Chithra Mohan, SCS, Member IQAC
13. Dr. S. Smitha, SPS, Member IQAC
14. Dr. Seno Jose, Member Syndicate, Nominee(Management) IQAC
15. Dr. N. Narayanan Unni, Principal Scientist, NIIST, Nominee(Alumni) IQAC (Online)
16. Mr. Ajay George Varghese, Nominee(Industrialist/Employers) IQAC
17. Miss. Vinaya V. T., Chairperson DSU, Nominee(Students) IQAC

Proceedings:

1. Welcome and Opening Remarks

The Vice Chancellor extended a warm welcome to the newly reconstituted IQAC Team. He appreciated the efforts and contributions of the outgoing IQAC Team and emphasized the importance of sustaining the momentum and building upon the foundation laid during the previous tenure.

2. Address by the Vice Chancellor

The Vice Chancellor highlighted several challenges currently faced by the University, including:

- Increased competition from emerging private universities
- Financial constraints
- Decline in student intake
- Limited student placements

In response to these, he shared that the University is proactively adapting to changes. Notably, steps have already been taken for establishing an **International campus of Mahatma Gandhi University abroad**, signaling a global expansion of its academic presence.

3. Introduction of IQAC Members

The newly elected IQAC members introduced themselves.

4. Joint Director of IQAC

Dr. Chithra Mohan, Assistant Professor, School of Chemical Sciences is nominated as the **Joint Director of IQAC**.

5. IQAC Meeting Frequency

Prof. Dr. Johnney Johnson, Director of IQAC, proposed that IQAC meetings be conducted **monthly preferably in the first week of the month**, which was well received by the members.

6. Formation of NAAC Criterion Committees

As per the revised NAAC guidelines, IQAC members have been assigned as Convenors of the following 10 Criterion Committees:

Criterion	Theme	Convener
Criterion 1	Curriculum	Prof.(Dr.) Noushad P. P.
Criterion 2	Faculty Resources	Prof.(Dr.) P. R. Biju
Criterion 3	Infrastructure	Prof.(Dr.) K. Jayachandran
Criterion 4	Financial Resource Management	Prof.(Dr.) K. Jayachandran
Criterion 5	Teaching & Learning	Dr. S. Smitha
Criterion 6	Extended Curricular Engagements	Dr. Rohith P.
Criterion 7	Governance & Administration	Dr. M. K. Biju
Criterion 8	Student Outcomes	Dr. M. K. Biju
Criterion 9	Research & Innovation Outcomes	Prof.(Dr.) Keerthi T.R.
Criterion 10	Sustainability Outcomes	<i>(To be decided later)</i>

- o It was decided that each committee will be strengthened by **adding 5–6 faculty members from various teaching schools.**
- o The IQAC office shall **send official communication** to all Schools and Centres to **update the list of their IQAC Co-Ordinators.**

7. Faculty Training Programmes

- o A training programme on the functioning of the University, service matters and other related areas for all faculty members will be conducted.
- o **Dr. P.R. Biju, Director of College Development Council (DCDC),** is entrusted with the coordination of the training.

8. Pending CAS Promotion Applications

- o It was resolved that **pending CAS (Career Advancement Scheme) promotion applications** must be addressed urgently.
- o Responsibilities were delegated as follows:
 - **Science stream:** Prof. (Dr.) Keerthi T.R., SBS and Prof. (Dr.) Biju P.R., SPAP
 - **Arts/Humanities stream:** Prof. (Dr.) Noushad P.P., SGTDS and Prof.(Dr.) Jose K. Manuel, SoL

- A **panel of external experts/governor's nominees** for CAS evaluation will be prepared **for long-term use** to avoid repetitive requests in individual cases as well as delay.

9. **Seed Money Grants for New Faculty**

- IQAC will scrutinize and forward **Seed Money Grant proposals** submitted by newly recruited faculty after verification of proposals.

10. **IQAC as Nodal Body for Affiliated Colleges**

- It was proposed that University IQAC should function as a **nodal agency** for IQACs of affiliated colleges.
- **Administrative & Academic Audits, Green Audits**, and similar services will be conducted under the University's IQAC, replacing external agencies — which also offers a **revenue-generating opportunity**.
- University IQAC will also **offer training programmes for Principals and faculty** members of affiliated colleges.
- Introduction of **IQAC Excellence Awards in various categories** for affiliated colleges has also been recommended to promote quality enhancement.

The next meeting of the IQAC is proposed to be held on **Tuesday, 10th June 2025**.

The meeting concluded at **12:30 PM** with a vote of thanks to the Chair and all members.



DIRECTOR, IQAC



VICE CHANCELLOR