

**Minutes of the meeting of the IQAC held on 23.02.2026 at 03:15 PM at the
IQAC Conference Hall**

1. MEMBERS PRESENT

The meeting was chaired by the Hon. Vice Chancellor. The following members were present

1. Prof. (Dr.) C. T. Aravindakumar, Vice Chancellor – Chairperson
2. Prof. (Dr.) Johnney Johnson, Director, IQAC – Member
3. Prof. (Dr.) Bismi Gopalakrishnan, Registrar
4. Dr Sreejith CM, Controller of Examinations
5. Dr. Chithra Mohan, Joint Director, IQAC – Member
6. Prof. (Dr.) K. Jayachandran, School of BioSciences – Member
7. Prof.(Dr.) Jose K Manuel, School of Letters– Member
8. Prof. (Dr.) Noushad P. P., School of Gandhian Thought & Development Studies – Member
9. Prof.(Dr.) Biju P. R., School of Pure & Applied Physics– Member
10. Dr. Smitha S., School of Pedagogical Sciences – Member
11. Dr. Rohith P., School of Letters– Member
12. Prof. (Dr.) Robinet Jacob, School of Tourism Studies – Special Invitee
13. Mr.Midhun M S, Chairperson DSU
14. Mr. Bibin Jacob Kochett, Nominee (Industrialist / Employers) – Member

The meeting of the IQAC was held as scheduled, under the chairmanship of the Hon. Vice Chancellor.

At the outset, Prof. (Dr.) Johnney Johnson, Director IQAC, presented an evaluation of the activities undertaken by the IQAC subsequent to the previous meeting held on 09.10.2025. He informed the committee that departmental visits had been successfully conducted at the School of Behavioural Sciences (SOBS), School of Bio Sciences (SBS), and School of Computer Sciences (SOCS), as part of the quality assurance and internal review mechanism.

The Director, IQAC, placed on record his appreciation and congratulated the team led by Dr. Toney K. Thomas for their dedicated efforts, which significantly contributed to the University achieving the 420th position globally and 17th position in India in the UI GreenMetric World University Ranking.

He further reported that, in due course, the IQAC successfully submitted the KIRF 2025 application and responded to the frequent data validation requirements raised by the KIRF team. The committee was also informed that the IQAC is presently in the final stage of data compilation and is on the verge of submitting the NIRF 2026 data.

2. CAS Promotions

The Director, IQAC placed before the committee the files relating to Career Advancement Scheme (CAS) promotions, which had already been evaluated by the IQAC Members concerned as per UGC Regulations and University norms.

After detailed scrutiny and discussion, the IQAC resolved the CAS promotion matter in respect of the following faculty members.

Sl. No.	Name of the Applicant	School / Department	Present Post	Promotion Sought	Recommended Date
1	Dr. Smitha S.	School of Pedagogical Sciences	Assistant Professor (Level 12)	Associate Professor (Level 13A)	22.06.2022
2	Smt. Swathymol P. S.	School of Behavioural Sciences	Assistant Professor (Level 10)	Assistant Professor (Level 11)	08.07.2025
3	Dr. Mahesh Mohan	School of Environmental Sciences	Associate Professor (Level 13A)	Professor (Level 14)	23.01.2025
4	Dr. Roshna Varghese	School of Management and Business Studies	Associate Professor (Level 13A)	Professor (Level 14)	15.11.2025
5	Dr. Manjusha K. A.	School of Gandhian Thought and Development Studies	Assistant Professor (Level 12)	Associate Professor (Level 13A)	12.11.2023

3.1 UI GreenMetric World University Rankings

The committee took note of the University's participation in the UI GreenMetric World University Rankings. The Hon'ble Vice Chancellor commended the dedicated efforts of Dr. Toney K. Thomas and Dr. Chithra Mohan in coordinating and completing the ranking-related documentation and submissions. It was resolved to issue formal Certificates of Appreciation to the above faculty members in recognition of their contribution.

3.2 NIRF 2026

The Director, IQAC informed the committee that the employer perception data for NIRF 2026 has been successfully submitted. The final deadline for submission of all remaining data is February 27, 2026. The committee resolved to ensure strict adherence to the timelines prescribed by the NIRF authorities.

3.3 KIRF 2025

The committee was informed that the data submission for KIRF 2025 has been completed. The members appreciated the coordinated efforts of all departments in timely data sharing.

3.4 Gandhi Award

Preliminary discussions were held regarding the organization of the Gandhi Award ceremony scheduled for April 2026.

4.1 Departmental Visits

The committee resolved to urgently restart departmental visits as part of internal quality assurance. The visiting committee shall consist of the Vice Chancellor, Registrar, Director IQAC and one External Expert. The objective of the visits shall be academic review, infrastructure assessment and interaction with faculty and students.

4.2 Departmental Grading System

It was resolved to introduce a departmental grading system with grades A, B and C, based on clearly defined performance metrics including teaching-learning processes, research output, outreach activities and administrative efficiency.

4.3 Academic Audit

The committee resolved that the Academic Audit of all departments shall be conducted annually during the months of July–August.

4.4 Annual Self-Appraisal

All faculty members are directed to upload their Annual Self-Appraisal Reports in the Performance Management System (PMS) on or before 31st May every year, strictly in accordance with University Orders.

5.1 Integration of Artificial Intelligence in Teaching

The committee emphasized the theme of “Blending AI in Holistic Study”. The IQAC shall issue directions to all Heads of Departments to incorporate AI-based pedagogical tools and methodologies in curriculum design, teaching-learning practices and evaluation mechanisms.

5.2 Mentor–Mentee Policy

To strengthen the mentoring system, it was resolved to develop a comprehensive Standard Operating Procedure (SOP) for the Mentor–Mentee policy, with clearly defined roles, responsibilities and outcome indicators.

5.3 Student Evaluation of Faculty

It was resolved that student evaluation of faculty members shall be implemented as a formal criterion for academic evaluation and quality improvement.

5.4 Academic Calendar

The committee resolved that strict adherence to the Academic Calendar shall be ensured across all departments. A meeting with the Department Student Union (DSU) shall be convened to ensure effective coordination in academic and co-curricular activities.

6.2 Academic Outreach Committee

It was resolved to constitute an Academic Outreach Committee under the leadership of Prof. (Dr.) Dinesan V., with the mandate to identify and encourage departments interested in representing the University in national and international conferences, exhibitions and public academic forums.

6.3 Recognition of Student Participation

The committee resolved to issue Certificates of Appreciation to students who represented the University in exhibitions and outreach programmes coordinated by Prof. (Dr.) K. Jayachandran, with a minimum of two students from each participating department.

6.4 Data Collection for Outreach

A standard data collection template shall be issued to all departments for reporting major academic and outreach achievements.

7.1 Industry Collaboration

Based on discussions with the Industrial Representative, Mr. Bibin Jacob Kochett, it was resolved to introduce additional "Industry Ready" courses to be offered after the completion of basic academic programmes.

7.2 Job Fairs

All departments are mandated to conduct job fairs at least two to three times in an academic year. The IQAC shall issue a formal communication to all Heads of Departments in this regard.

7.3 PG Admissions Promotion

It was resolved to prepare and disseminate high-quality promotional videos for postgraduate programmes to attract students from outside the State and abroad.

8.1 Result Publication

The committee expressed serious concern over delays in result publication. It was resolved that all examination results shall be published within 20 days from the date of completion of examinations. Heads of Departments shall report instances of non-compliance by faculty members to the competent authority.

8.2 LMS – Vidhyamrutham

All faculty members are directed to upload teaching-learning materials and conduct online assessments through the LMS platform “Vidhyamrutham”, without exception.

8.3 Meeting of Heads of Departments

It was resolved to convene an urgent meeting of all Heads of Departments to deliberate upon and implement the resolutions taken in the IQAC meeting.

The meeting concluded at 05.30 PM with the Hon’ble Vice Chancellor thanking all the members for their valuable suggestions and constructive participation.



DIRECTOR, IQAC



VICE CHANCELLOR