

MAHATMA GANDHI UNIVERSITY

Minutes of the Meeting of IQAC held on 10.06.2025 at 11:00 am in the IQAC Conference Hall

Members Present:

1. *Prof.(Dr.) C. T. Aravindakumar, Vice Chancellor (in chair)*
2. *Prof.(Dr.) Bismi Gopalakrishnan, Registrar*
3. *Dr. Sreejit C.M., Controller of Examinations*
4. *Sri. Biju Mathew, Finance Officer*
5. *Dr. Seno Jose, Member Syndicate, Nominee(Management) IQAC*
6. *Prof.(Dr.) Johnney Johnson, Director IQAC*
7. *Dr. Chithra Mohan, SCS, Joint Director IQAC*
8. *Prof.(Dr.) K. Jayachandran, SBS, Member IQAC*
9. *Prof.(Dr.) P. R. Biju, SPAP, Member IQAC*
10. *Prof.(Dr.) Noushad P. P., SGTDS, Member IQAC*
11. *Prof.(Dr) Dinesan V., SSS Member IQAC*
12. *Dr. Rohith P., SoL, Member IQAC*
13. *Dr. M. K. Biju, SMBS, Member IQAC (online)*
14. *Dr. S. Smitha, SPS, Member IQAC*
15. *Mr. Bibin Jacob Kochett, Nominee(Industrialist/Employers) IQAC*

The meeting commenced at **11:00 AM**, with the Hon'ble Vice Chancellor offering a warm and heartfelt welcome to all attendees. The meeting was initiated with the discussions on the new NAAC accreditation framework.

AGENDA 1: BRIEF PRESENTATION BY NAAC CRITERION CONVENERS

Select NAAC Criterion Conveners made detailed presentations on their respective areas, focusing on the new NAAC Accreditation Framework and associated data collection strategies as follows.

Criterion 1: Curriculum Design

Presented by: Prof. Dr. Noushad P. P.

Outline on the new NAAC Accreditation Framework

- Explained Binary and Maturity-based Graded Accreditation Levels (1 to 5)
- Emphasis on "One Nation One Data" and stakeholder validation
- Heavy penalties for data inaccuracy
- Metrics categorized under Input, Process, and Output

Key points on Curriculum Design

- Suggested OBE Syllabus revision and formation of a curriculum design committee to review courses each year.
- Systematic implementation in all schools, Inclusion of Kerala-specific content and Work-based learning model.
- Discussed the requirement of offering job oriented new advance/specialized PG courses rather than the conventional regular PG courses.
- Extend SWAYAM courses for additional credit points.

Proposed Curriculum Committee Members:

Prof. Noushad P. P., Dr. Toney K. Thomas, Prof. Bindu V. R., Prof. Vinod Kumar, Prof. Sibu G. Netto / Mohammed K. V. / Ismail Thamarassery

Criterion 2: Faculty Resources

Presented by: Prof. Dr. Biju P. R.

- Detailed the criterion requirements for faculty recruitment practices.
- Faculty in all cadres to be encouraged in attending development programs of UGC, AICTE, ARPIT etc. throughout their tenure in the University.
- VC suggested IQAC should formulate directions on faculty recruitment process to fulfill both the criterion & the statutory requirements.
- Emphasis to have a balanced and broader specialization matrix for recruitment to attract larger applicant pool.

Criterion 3 & 4: Infrastructure and Finance

Presented by: Prof. Jayachandran K.

- Identified data needs for physical and IT infrastructure, learning and innovation resources.
- Emphasized the need of making both our physical & virtual assets, facilities & services more Divyangjan friendly.
- Detailed the shortcomings and barriers in data collection for the financial metrics (capital/ revenue income & expenditure, risk management, sustainability) during the last NAAC submissions.
- VC stressed aligning accounting principles with NAAC metrics.

Criterion 5: Learning & Teaching

Presented by: Dr. Smitha S.

- Detailed the requirements of monitoring student enrolment, diversity, teaching-learning process, evaluation reforms, learning outcomes and satisfaction surveys.
- Recommended enhancing LMS (Vidhyamrutham), promoting use of VR/AR labs.
- Schools/Depts. to review the current implementation & ensure updates are being done periodically.

Presentation Outcomes: The following has been agreed upon for implementation

1. Further criterions presentation to be done during the next IQAC meeting.

2. **All Criteria:** Criterion conveners to identify Criterion Committee members and intimate to IQAC office by **25th June 2025**, to be approved during the next IQAC meeting.
3. **Criterion 1: Formation of a Curriculum Development committee** for design of curriculum as per the criterion and future requirements and provide necessary training for faculty in this matter.
4. **Criterion 1:** It is proposed to **develop a curriculum development centre** in the campus for all schools/centres of the University initially and to be expanded for all affiliated colleges gradually.
5. **Criterion 1:** Formation of **School clusters & Teachers clusters** to prepare advance/specialized PG courses especially to cater the graduating students of 1st batch FYUGP.
6. **Criterion 2:** The committee to propose a **SOP on faculty requirement** from the advertisement stage onwards, at the earliest with a better interpolation of both the criterion requirements & our specific statutory requirements, to be further discussed in the syndicate meeting.
7. **Criterion 2:** Take necessary steps to create a positive outlook among the faculty members, especially senior members for attending FDP and similar events.
8. **Criterion 3:** Committee members to review and update the available Infrastructure records prepared for the last NAAC submissions.
9. **Criterion 3: Constitute a special committee including members from estate & engineering unit** to examine the barrier-free environment and divyangjan friendliness of our facilities at the earliest and initiate all necessary modifications works without any delays.
10. **Criterion 3:** Liaise with IT cell for updating our websites/ various access portals to be hurdle free for divyangjan, incorporating **inputs from Dr. Rohith P., SoL** as well.
11. **Criterion 4:** A **financial protocol to be developed** in consultation with Finance Officer and finance/audit departments to be followed in the University for minimizing the hurdles in data collection for the NAAC financial metrics.
12. **Criterion 5: Guidelines to be issued** urgently to all schools/depts. for avoiding delay in updating LMS portal by faculty members. Also study the possibility of including it as a part of the CAS promotion requirements.

AGENDA 2: ADAPTIVE INSTITUTIONAL RESPONSE PLAN – AUTONOMOUS STATUS OF AFFILIATED COLLEGES

- The increasing trend of affiliated colleges seeking autonomy was discussed.
- It was decided to **constitute a committee to study and propose an institutional response plan**.
- **Prof. (Dr.) Seno Jose** will contribute inputs for the same.

AGENDA 3: FINALIZATION OF SEED MONEY GRANT PROCEDURE

- The **Standard Operating Procedure (SOP)** for Seed Money Grant (SMG) prepared by IQAC to be presented in the next meeting for approval, with inputs from VC.
- Finance Officer has recommended the creation of a dedicated budget head under the **Plan Fund**.
- It was proposed to **enhance SMG to a maximum of ₹5 Lakhs**.

AGENDA 4: CAS PROMOTIONS OF TEACHERS

The CAS promotion of the following faculty members has been resolved.

Sl. No.	Name of the Applicant	Present Post	Post to which CAS promotion sought	Recommended date of promotion	Remarks
1	Dr. Harikumar S. School of Letters	Associate Professor (Academic Level 13A)	Professor (Academic Level 14)	22.01.2025 FN	UGC Regulations 2018 (Assessment period 22.01.2022 FN to 21.01.2025 AN)
2	Dr. Anas S. School of Chemical Sciences	Assistant Professor (Academic Level 11)	Assistant Professor (Academic Level 12)	31.01.2019 FN	<i>promotion date change in line with the 3^d amendment to UGC regulations 2018</i> (Assessment periods 29.01.2014 FN to 28.01.2019 AN & 31.01.2019 FN to 30.01.2022 AN respectively)
		Assistant Professor (Academic Level 12)	Associate Professor (Academic Level 13A)	02.02.2022 FN	
		Associate Professor (Academic Level 13A)	Professor (Academic Level 14)	04.02.2025 FN	UGC Regulations 2018 (Assessment period 02.02.2022 FN to 01.02.2025 AN)
3	Dr. Chithra Mohan School of Chemical Sciences	Assistant Professor (Stage 2)	Assistant Professor (Stage 3)	01.03.2021 FN	<i>promotion date change in line with the 4th amendment to UGC regulations 2010</i> (Assessment period 01.03.2016 FN to 28.02.2021 AN)
		Assistant Professor (Academic Level 12)	Associate Professor (Academic Level 13A)	03.03.2024 FN	UGC Regulations 2018 (Assessment period 01.03.2021 FN to 29.02.2024 AN)
4	Dr. Sindhu R. Babu School of Tourism Studies	Assistant Professor (Stage 3)	Associate Professor (Stage 4)	18.12.2021 FN	UGC Regulations 2010 (Assessment period 18.12.2018 FN to 17.12.2021 AN)

AGENDA 5: ANY OTHER ITEM PERMITTED BY THE CHAIR

- The Vice Chancellor emphasized the need for **industry partnerships** as part of extension activities in NAAC.
 - Departments to reach out to reputed firms for collaborative R&D programs.
 - Assistance from **Mr. Bibin Jacob, MD of ABTEC and IQAC Member** may be sought for identifying firms and contact points.
- The Vice Chancellor directed each **NAAC Criterion Committee and the IQAC formulate a detailed Plan of Action** so as to streamline the University academic & administration activities with the future accreditation & ranking goals.
- It is decided to strengthen the statistical section and IQAC section with manpower and infrastructure to meet the increasing demands of various ranking and certifications the University holds & wishes to pursue in the future, to cater the broad spectrum of requests of qualitative and quantitative nature received from all central-state government and international agencies, along with all routine duties performed by the sections.
 - **Detailed request to be submitted by IQAC Director for approval** and further administrative actions.

CONCLUSION:

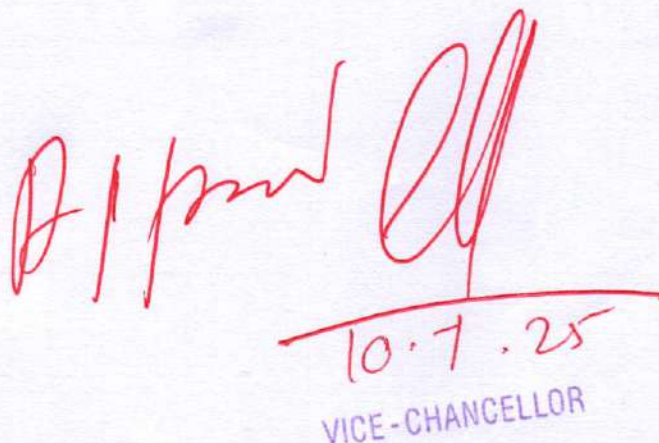
The meeting concluded at 1:30 PM, with all members agreeing to take follow-up action as per discussions. The next IQAC meeting date will be announced shortly.



DIRECTOR, IQAC



VICE CHANCELLOR



10.7.25
VICE-CHANCELLOR